

Building Regulations Application Form

To be completed in full using 'MBC Guidance for completing a Building Regulations Application Form.'

S.1 - Project Details

Number / name	
Street address	
Town / County	
Postcode	
Local Authority	

Description of works. (Please give as accurate and detailed description as possible of all controllable works).		
Current use of building		
Proposed use of building		
Height (m) of top storey / number of storeys	m	Storeys
If applicable, please provide details of proposed non-standard construction methods:		
Commencement (fill in 1 OR 2)		
1. Construction of a building or horizontal extension of a building - Regulation 16C commencement date:		(Ground floor structure complete)
2. Anything else - Date & details of when the client considers 15% of the proposed works will be commenced.		Details:
Planned start date		Planned completion date
Estimated cost of works	£	MBC Agreed Fee
Are all works to be carried out at the same time?	Yes	No
Any applicable local enactments?		/ NA
Contact to be invoiced	Client	/ PD / PC

S.2 - Duty Holder Information

Client Information

Client details (check applicable)	Domestic client	Landlord/owner	Business/company
Name			
Address			
Telephone number			
Email address			

Principal Designer Information (PD)

Name	
Address	
Telephone number	
Email address	
Date of appointment	

Principal Contractor information (PC)

Name	
Address	
Telephone number	
Email address	
Date of appointment	

S.3 - Competent Person Schemes

Unless detailed below it is assumed that all gas works, electrical works, and works relating to combustion appliances (wood/multi-fuel burners, open fires etc.) will be carried out by a qualified and competent person/company under a registered Competent Person Scheme, in strict accordance with the relevant Regulations. Building Regulations Compliance Certification to be issued on completion. Our application will not cover these works.

Details:

S.4 - Drainage provisions - In the case of the erection or extension of a building/s:

The existing foul and surface water drainage will be utilized/adapted.

A new connection to a sewer will be made. (Site plan showing location of connection required)

A septic tank/wastewater treatment system/cesspool is proposed. (Site plan showing location required)

Other Details:

Is there a known public sewer below or within 3m of the proposal? Yes / No
If yes, a site plan showing location is required.

S.5 - Construction of new dwellings or dwellings formed by material change of use (only).

No. of new dwellings proposed:	Has planning permission been granted?	Yes	No
	Optional Building Regulations imposed?	Yes	No
	If yes, please confirm below:		

Regulation 36 (2)(b) optional water efficiency of 110 liters per person per day

Schedule 1 Part M optional requirement M4 (2)

Schedule 1 Part M optional requirement M4 (3)

Infrastructure for electronic communications.

Schedule 1 – RA1/RA2 Connectivity Plan provided. Yes / No

Reason for not providing a plan.

Excluded under regulation 44ZC (6)

Exempt under regulation 44ZB (1) 44ZB (2)(A) 44ZB (2)(B)(C)

Details:

S.6 – Declaration – By signing this form you agree to the following:

- I / We authorize MBC to sign the Initial Notice on behalf of the person carrying out the work.
- I / We authorize MBC to provide the building control services for the above intended project.
- I / We have read and understand the terms and conditions found at midlandsbuildingcontrol.co.uk and provided.
- I / We if completing the form on behalf of the client have informed the client that MBC have been appointed to assess the plans and inspect the building work as the Approved Inspector and are aware the client has the option to use alternative Building Control Body, if desired.
- I / We are aware of our Duties under Part 2A of the Building Regulations.
- I / We understand that no building work can start until 5 working days have been completed, from the day of registering this project.
- I / We have read and understood the privacy notice and am aware how my data is used and give permission to be contacted regarding this project to allow MBC to carry out its statutory duties.
- I / We agree the payment fees as detailed/provided on a quote. If signing as an agent on behalf of the client, I / We confirm the client is aware of the fees and the payment terms.
- I/We agree it is our responsibility to ensure the application details are correct, MBC cannot be held liable for any incorrect information under the Data Protection Act 2018.

Name	Sign	Date

Once completed please return to office@midlandsbc.co.uk

Office telephone: 0115 914 7626